

321 **109-2-2. Application for ambulance service permit and ambulance vehicle license;**
322 **permit renewal and license renewal.** (a) (1) An applicant may apply for only one
323 ambulance service permit for each ambulance service that the applicant seeks to
324 operate. Each applicant shall indicate the class of service for the permit requested as
325 type I, type II, type IIA, or type V.

326 (2) An applicant may apply for only one ambulance ~~vehicle~~ license for each
327 ambulance that the applicant seeks to operate. Each applicant shall indicate the ~~type~~
328 class of ambulance for the each license requested.

329 (b) All ambulance service permit and ambulance ~~vehicle~~ license application and
330 renewal forms shall be submitted ~~on the original forms~~ in a format provided required by
331 the ~~administrator~~ executive director. ~~Copies, facsimiles, electronic filings, and other~~
332 ~~reproductions of the application or renewal forms shall not be accepted.~~

333 (c) (1) ~~Except as provided in paragraph (c) (2), each~~ Each applicant for a ground
334 ambulance service permit and ambulance vehicle license shall expire on April 30 of
335 each year and may be renewed annually in accordance with this regulation. obtain a
336 mechanical and safety inspection from a person doing business as or employed by a
337 vehicle maintenance service or political jurisdiction or from a certified mechanic as
338 defined in 109-1-1 for each ambulance within 180 days prior to the date of service
339 application renewal. Each operator shall provide the inspection results to the board on
340 forms provided by the executive director with the application for renewal. In order for an

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343 ambulance license to be renewed, the mechanical safety inspection forms shall not
344 contain any deficiencies identified that would compromise the safe transport of patients.

345 ~~(2) If the board receives an application for renewal of an ambulance service permit on~~
346 ~~or before April 30, the existing ambulance service permit shall not expire until the board~~
347 ~~has taken final action upon the renewal application or, if the board's action is~~
348 ~~unfavorable, until the last day for seeking judicial review of the board's action or a later~~
349 ~~date fixed by the reviewing court.~~

350 (d) Each application for an air ambulance ~~for renewal of an ambulance service permit~~
351 ~~and for renewal of an ambulance vehicle license shall be provided to the administrator~~
352 ~~no later than 30 days before expiration of the permit and license. include a valid~~
353 standard airworthiness certificate for each aircraft, an air safety training program, and
354 an informational publication with the application for a permit to operate an air
355 ambulance service and for an air ambulance license or renewal of an air ambulance
356 service permit or air ambulance license.

357 ~~(e) If the board receives an insufficient application or renewal, the applicant or operator~~
358 ~~shall be notified by the board of any errors or omissions. If the applicant or operator~~
359 ~~fails to correct the deficiencies and submit a sufficient application within 30 days from~~
360 ~~the date of written notification, the application may be considered by the board as~~
361 ~~withdrawn. A new ground ambulance shall be required to have a mechanical or~~

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364 safety inspection on forms provided by the board or will require documentation from the
365 manufacturer indicating the vehicle has undergone a pre-delivery inspection without
366 deficiencies.

367 (1) A used or retro-fitted ground ambulance shall be required to have a
368 mechanical and safety inspection.

369 ~~(f) An application for an ambulance service permit or permit renewal shall be deemed~~
370 ~~sufficient when both of the following conditions are met; Each ambulance service permit~~
371 ~~and ambulance license shall expire on April 30 of each year and may be renewed~~
372 ~~annually in accordance with this regulation.~~

373 ~~(1) The applicant or operator completes all forms provided with the application~~
374 ~~for ambulance service permit or permit renewal, and no additional information is~~
375 ~~required by the board to complete the processing of the application.~~ (1) If the board
376 receives a complete application for renewal of an ambulance service permit or an
377 ambulance license on or before April 30, the existing permit or license shall not expire
378 until the board has taken final action upon the renewal application or, if the board's
379 action is unfavorable, until the last day for seeking judicial review.

380 ~~(2) The applicant or operator submits payment of the fee in the correct amount~~
381 ~~for the ambulance service permit or permit renewal.~~

382 ~~(f) (g) Each An application for renewal of an ambulance service permit and for renewal~~
383 ~~of an ambulance vehicle license or license renewal shall be deemed sufficient when~~

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386 ~~both of the following conditions are met; be provided to the executive director no later~~
387 ~~than 30 days before expiration of the permit and license.~~

388 ~~(1) The applicant or operator completes all forms provided with the application for~~
389 ~~ambulance service permit or permit renewal, and no additional information is required~~
390 ~~by the board to complete the processing of the application.~~

391 ~~(2) The applicant or operator submits payment of the fee in the correct amount~~
392 ~~for the ambulance vehicle.~~

393 ~~(e) (g) If the board receives an insufficient initial application or renewal application for an~~
394 ~~ambulance service permit or ambulance license, the applicant or operator shall be~~
395 ~~notified by the board of any errors or omissions. If the applicant or operator fails to~~
396 ~~correct the deficiencies and submit a sufficient application within 30 days from the date~~
397 ~~of written notification, the application may be considered by the board as withdrawn.~~

398 ~~(h) An application for ambulance service permit or permit renewal shall be deemed~~
399 ~~sufficient when the following conditions are met:~~

400 ~~(1) The applicant or operator completes all forms provided with the application~~
401 ~~for ambulance service permit or permit renewal, or provides all requested information on~~
402 ~~line and no additional information is required by the board to complete the processing of~~
403 ~~the application.~~

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406 ~~(2) Each operator shall submit the list of supplies and equipment carried on each~~
407 ~~ambulance validated by the signature of the service's medical director carried on each~~

408 ambulance to the board each year with the operator's application for an ambulance
409 service permit.

410 (3) The applicant or operator submits payment of the fee in the correct amount
411 for the ambulance service permit or permit renewal and ambulance license fees.

412 (i) Each publicly subsidized operator shall provide the following statistical information to
413 the board with the application for renewal of a permit:

414 (1) the number of emergency and non-emergency ambulance responses and
415 the number of patients transported for the previous calendar year;

416 (2) the operating budget, and tax subsidy if any;

417 (3) the charge for emergency and non-emergency patient transports, including
418 mileage fees; and

419 (4) the number of full-time, part-time, and volunteer staff.

420 (j) Each private operator shall provide the following statistical information to the board
421 with the application for renewal of a permit:

422 (1) the number of emergency and non-emergency ambulance responses and
423 the number of patients transported for the previous calendar year;

424 (2) the charge for emergency and non-emergency patient transports, including
425 mileage fees; and

426 (3) the number of full-time, part-time, and volunteer staff.

427 (k) As a condition of issuance of a initial ambulance service permit, each ambulance
428 service operator shall provide with the application the services operational policies and
429 approved medical protocols pursuant to K.A.R. 109-2-5.

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(l) Each type I, and type II, type IIA, and type V ground ambulance service operator shall develop a list of supplies and equipment which is carried on each ambulance. This list shall include the supplies and equipment required by the board for the license type, and any additional supplies or equipment necessary to carry out the patient care activities as indicated in the services medical protocols in accordance with K.S.A. 65- 6112 and amendments thereto.
Authorized by K.S.A. ~~1999 Supp.~~ 65-6110 and K.S.A. ~~1999 Supp.~~ 2009 Supp. 65-6111, as amended by L. 2010, Ch. 119, sec 1; implementing K.S.A. 65-6110, 65-6127 and 65-6128, as amended by L. 2000, Ch. 117, § 1; effective May 1, 1985; amended July 17, 1989; amended Jan. 31, 1997; amended Dec. 29, 2000; amended P-
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